



GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY

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OFFICE OF THE DIRECTOR (RESEARCH & DEVELOPMENT CELL)

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L.No. GGSIPU/RDC/Ph.D./2024/2308

Dated: 1st March, 2024

Sub: Timely Submission of Fellowship Claim Bill by Ph.D. Research Scholars

In continuation of this office letter dated 14.09.2023, it has been observed that still some Ph.D. research scholars are not timely submitting their fellowship claim bills along with other relevant documents every month.

It has been viewed seriously by the Competent Authority, and a penalty may be imposed on the research scholar, if the above documents forwarded by the Dean of USS/Director of the Centre are not received every month in the office of RDC latest by 7th of that month.

All Ph.D. research scholars are therefore once again directed to submit their fellowship claim bills along with all relevant documents on time to get full fellowship on a monthly basis.


(Prof. Nimisha Sharma)
Director (RDC)

Copy to:-

1. Deans – USICT, USMS, USCT, USBT, USES, USMPMHS, USET, USBAS, USHSS, USLLS, USE, USAP and USMC.
2. Director CEDM, Director CEPS.
3. Controller of Finance.
4. AR to Hon'ble Vice Chancellor for kind information please.
5. SO to OSD to Hon'ble VC for kind information please.
6. AR to Registrar for kind information please.
7. Head UITS, server room for uploading on the university website.
8. Guard File.


Dr. Zubair Ahmed Khan
Associate Director (RDC)